Postcode changes in Norway 2020/10/01

Layout description and user manual for the conversion table

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1. Generally about implementation of postcode changes

Norway Post follow the Norwegian guidelines for postal code changes. Changes where mail recipients are affected is only effected once a year and the date is the 1st of October. Other corrections (e.g. errors) can be performed throughout the year. New postcodes can also be created throughout the year to be used on new addresses.

Implementation occurs in three steps:

- Approximately the 15th of sept the postcode table are updated with new postcodes
- In week 39 we publish information on our websites about affected addresses and their changes
- Approximately the 1st of oct the postcode table are updated once more, now with changes you can implement after the addresses are updated

Bring sends information mails about this.

For more information, please contact Bring Customer service at www.bring.com

2. Description of the postcode changes 2020

«Postcode changes table 2020.xls» is located on the same web page as the conversion table and is to be used as a supplement to the conversion table. The Excel file contains a description of the changes for each postcode and they are separated in different types. You can find the descriptions in the bottom of the Excel-file «Postcode changes table 2020.xls».

3. Changes in the postcode table

You have to update your Postal code table before you can convert the addresses into the new postal codes. And after conversion it is some few more changes in the postal code table.

3.a Changes before the conversion of addresses can start

This is the changes in the postal code table of 2020/09/15 and you have to implement these in your postcode table before you change the postcode on your addresses:

These postcodes are new and for use to Street addresses (Category G):
- 7207   YTRE SNILLFJORD
- 8682   TROFORS
- 8683   TROFORS
- 8684   TROFORS
- 8685   TROFORS
- 8692   HATTFJELLDAL
- 8693   HATTFJELLDAL
- 8694   HATTFJELLDAL
- 8695   HATTFJELLDAL
- 8696   HATTFJELLDAL
- 8982   VEGA
- 8983   VEGA
- 8984   VEGA
- 8986   VEGA
- 9109   KVALØYA
- 9522   KAUTOKEINO
- 9523   KAUTOKEINO
- 9524   KAUTOKEINO
- 9527   KAUTOKEINO
- 9528   KAUTOKEINO
- 9529   KAUTOKEINO
- 9537   TVERRELVDALEN
- 9538   ALTA
- 9541   ALTA
- 9731   KARASJOK
- 9732   KARASJOK
- 9733   KARASJOK
- 9734   KARASJOK
- 9736   KARASJOK
- 9737   KARASJOK
- 9801   VADSØ
- 9803   VADSØ
- 9804   VADSØ
- 9841   TANA
- 9842   TANA
- 9843   TANA
- 9844   TANA

The 1th of July 2020 these four new postcodes where created for use to existing P.O. Boxes (Category P):

> 3542   SOKNA
> 3546   KROKKLEIVA
> 4486   FEDA
> 8192   JEKTVIK

In addition to the new postcode table is the log of all new postcode and the log of all changes and ceased postcode is updated. The logs are in order by date.

A new postcode registry and change files will be made available for download approximately 1st of October.

3.b Changes after the conversion of addresses

This is the changes in the Postal code table of 1.10.2019, after conversion of the addresses into the new postal codes:

These postcodes change postal city name:

> 5380   TÆLAVÅG changes to til 5380 TELAVÅG

This postcode is no longer in use:

> 2439   VÅLER I SOLØR

In addition to the new postcode table is the log of all new postcode and the log of all changes and ceased postcode is updated. The logs are in order by date.

A new postcode registry and change files will be made available for download approximately 1st of October.

4. Conversion table

The Norwegian Post's own address register is the basis for this table.
The conversion table contains addresses that are affected by postcode changes 1st of October, ref the excel-file "Post codes changes table 2020"

The conversion table contains even all addresses with changed postcode last year (due errors).

If only a part of a street or P.O. Box system changes postcode, only that part will be listed in the conversion table.

The 2019-conversion table contain **12.683 addresses**/record

4.a File formats

The conversion table exist in four text file formats; Ansi/Ascii and Tab-separated fields/fixed field lengths(«FAST»):

- KONVTAB_ANSI-TAB.DEL
- KONVTAB_ANSI-FAST.SDF
- KONVTAB_ASCII-TAB.DEL
- KONVTAB_ASCII-FAST.SDF

4.b Field lengths

The files with fixed field lengths has these fields lengths:

1	Code category	2 characters
2	Municipality number	4 characters
3	Street code	5 characters
4	Street name	30 characters
5	House number	4 characters
6	Letter	4 characters
7	Entrance	3 characters
8	Old P.O. Box-office	32 characters
9	Old postcode	4 characters
10	Old postal city name	32 characters
11	New P.O. Box office	32 characters
12	New Postcode	4 characters
13	New postal city name	32 characters
14	Reason code1	4 characters
15	Reason code2	4 characters

4.c Field Descriptions

1 Code categories (2 letters):
Code category tells what type of address that it is referred to.
Can contain the following categories:
'GV' = Street address
'ST' = Place addresses (Used on smaller places that don't have street addresses)
'PS' = Post place addresses (Used on smaller places that even don't have place addresses)
'PB' = P.O. Box address

2 Municipality number (4 digits incl possible leading zeros):
Official municipality code. (4 digits where the first two digits refer to the county).

3 Street code (5 digits incl possible leading zeros):
The official code for a street. The street code is unique in combination with the Municipality number. The field is blank for place addresses, post place addresses and P.O. Box addresses

4 Street name (max 30 letters/digits):
Name of a street. If it is place address (ST in the category code) it contains the place name and the field is blank if it is a postcode address. If it is a P.O. Box address (PB category code) it contains the word "POSTBOKS".

5 House number (4 numbers incl possible leading zeros):
Contains the house number of a street address and the P.O. Box number if PB in category code. The field is blank if it is a place address og a post place address.

6 Letter (4 letters):
Contains the letter of a street address, if the house number is: Ex: 2A, 2B. Only one letter is used i Norway now.

7 Entrance (3 letters/digits):
«Entrance» is no longer in use in addresses in Norway and the field is blank.

8 Old P.O. Box-office (max 32 letters):
Contains the old name of the P.O. Box office. The name of the P.O. Box office can for example be "MAJORSTUA". This is important where multiple P.O. Box office share the same postal city name and is especially important where multiple P.O. Box office share the same postal code

9 Old post code (4 digits incl possible leading zeros):
Contains the correct old postcode

10 Old postal city name (max 32 letters):
Contains the correct old postal city name.

11 New P.O. Box office (max 32 letters):
Containing the new name of the P.O. Box office, for example «MAJORSTUEN»

12 New Postcode (4 digits incl possible leading zeros):
Contains the correct new postcode

13 New postal city name (max 32 letters):
Contains the correct new postal city name

<u>14 Reason code1 (4 letters):</u>
Tells about the POSTCODE - BEFORE the changes. May contain 4 different variants:

- ➢ **ALLE**: Here all addresses in your address register that have postcode "Postnummer gammelt" are either change postcode to "Postnummer nytt", cityname to "Poststedsnavn nytt" or P.O. Box name to "Postbokskontor nytt". Or several kind of changes.
- ➢ **PBOK**: Postcode changes for P.O. Box addresses. If a postcode has both street addresses and P.O. Box addresses but the P.O. Box addresses get a new own postcode, shall the street addresses keep the old postcode. If you have addresses in your registry that contains the postcodes in "Postnummer gammelt", therefore check if there is a P.O. Box address and the P.O. Box number is the same as that in the table, and change it to the "Postnummer nytt". Also remember to change the postal city name to "Poststed nytt" and check the value that is in "Postbokskontor nytt". <u>Important</u>: Keep the old postcode on addresses wich not are P.O. Box addresses or P.O. Box addresses that not are listed in the conversion table
- ➢ **NAVN**: Only the postal cityname changes. If you have addresses in your registry with postcode like "Postnummer gammelt", the postcode retained, but the post cityname must be changed to "Poststed nytt"
- ➢ **BLOK**: This reason code tells that only some addresses with the postcode is changed. The new postcode can be a brand new postcode or an existing one. If you have addresses in your registry that contains the postcode equivalent to "Postnummer gammelt", you have to check the street address and house number (or place name) what new postcode the address should get.

<u>15 Reason code2 (4 letters):</u>
Tells about the STREET ADDRESSES - AFTER the changes

- ➢ **DELT**: <u>After</u> the change there will be a postcode split in this street. It may have been a split on the postcode for this street before the change.
  If a street continues into another municipality, it's another street.
- ➢ **HELE**: <u>After</u> the change, the whole street has the same postal code. It may have been a split on the postcode for this street before the change.
  If a street continues into another municipality, it's another street.